



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	SOURASHTRA COLLEGE (AUTONOMOUS)
• Name of the Head of the institution	Dr . S . R . V . RAVINDRAN
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	8754209994
• Alternate phone No.	8754208885
• Mobile No. (Principal)	9443918414
• Registered e-mail ID (Principal)	srvravi64@gmail.com
• Address	Sourashtra College(Autonomous), Vilachery main Road,Pasumalai Post,Madurai-625004
• City/Town	Madurai
• State/UT	Tamil Nadu
• Pin Code	625004
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	06/09/2011
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr .V.K.VIJAYAKUMAR				
• Phone No.	8754209994				
• Mobile No:	9894981839				
• IQAC e-mail ID	iqacsoucollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.sourashtracollege.com/IOAC_Report.aspx				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.sourashtracollege.com/images/iqac/calendernine.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.58	2013	23/03/2013	22/03/2018
Cycle 3	B+	2.74	2019	28/03/2019	27/03/2024
6.Date of Establishment of IQAC			01/11/2006		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9.No. of IQAC meetings held during the year	3				

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. IQAC conducted workshop on "Face mask preparation" on 23-09-2021 2. IQAC conducted workshop on "Stress and Strain management for teaching and non-teaching staff" on 20-11-2021 3. IQAC conducted workshop on "E content development using open sources for teaching staff" on 10-02-2022 4. IQAC conducted workshop on "Team building for Non-teaching staff " on 15-03-2022 5. IQAC conducted Faculty development programme on "Exploration of effective journals and funding agencies" on 22-03-2022</p>		
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes				
Plan to conduct various programmes for teaching and non-teaching staff	IQAC conducted four workshops and one FDP for teaching and non-teaching staff				
To submit data for NIRF-2022	NIRF2022 report is submitted on time				
To submit data for AISHE-2022	Report Preparation going on for submission				
Planned to implement outcome based curriculum	Outcome based curriculum implemented				
Aimed to prepare AQAR report for the year 2021-22	AQAR 2021-22 report prepared				
To organize/attend Seminar/Workshop/FDP/Guest Lectures	Staff attended number of Seminar/Workshop/FDP/Guest Lectures				
To carry out extension activities like National day Celebration, Cultural and Sports events	Conducted various extension activities				
To create environmental awareness among students through plant sapling and campus cleaning	Conducted plant sapling and campus cleaning				
13. Was the AQAR placed before the statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>STAFF COUNCIL MEETING</td> <td>13/02/2023</td> </tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	STAFF COUNCIL MEETING	13/02/2023
Name of the statutory body	Date of meeting(s)				
STAFF COUNCIL MEETING	13/02/2023				
14. Was the institutional data submitted to AISHE ?	Yes				
<ul style="list-style-type: none"> Year 					

Year	Date of Submission
2021-22	14/02/2023

15. Multidisciplinary / interdisciplinary

Sourashtra College offers Multidisciplinary and Interdisciplinary courses to the students through PART-V (Extension activities like NSS, NCC, YRC, RRC, CCC, WUS, etc.), PART-IV (Non-Major Elective courses & Skill based courses). Multidisciplinary draws on knowledge from different disciplines but stays within their boundaries. Interdisciplinary analyzes, synthesizes and harmonizes links between disciplines into a coordinated and coherent whole. Through a multidisciplinary approach, a student gains an arsenal of skills—problem-solving, critical thinking, time-management, self-management, communication and writing, analysis and research methodologies, team work, and much more—that are easily transferable across work environments. Interdisciplinary study allows for synthesis of ideas and the synthesis of characteristics from many disciplines. At the same time, it addresses students' individual differences and helps to develop important, transferable skills.

Our institution offer flexible and innovative curricula that includes credit based courses. The Environmental education and Value education courses common to all UG courses. Our college follows the Rules and regulations of affiliated university regarding admission and award of degree. Multiple entry and multiple exit will be followed after getting communication from the affiliated university and Tamil Nadu State Council for Higher Education (TANSCHÉ)

16. Academic bank of credits (ABC):

Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It will enable students to open their accounts and give multiple options for entering and leaving colleges or universities. We are planning to follow ABC in the forth coming year

Faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework, including text book, reading material selections, assignments and assessments etc. Our college follows the Rules and regulations of affiliated university regarding the award of credits to the courses. ABC will be followed after getting communication from the affiliated University regarding the implementaion.

17.Skill development:

Skills like time management, collaboration, problem-solving, decision making, ability to work in a team, working under pressure, proficiency in communication, etc are some of the soft skills that we do not learn from outside but develop over time with experience. Our college conducts skill development courses and programmes to teaching staff, non-teaching staff and students to strengthen the vocational education and soft skill development among students on need basis. Our college provides a wide range of value-added courses (Tally, ERP, Water Analysis, Spoken sanskrit, soft skills, household product preparation) that are aimed at nurturing the unique skills of UG students and it can help in the development of their abilities.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our College was founded in 1967 with pre-university courses and continues to value Indian culture and Tradition. We offer Tamil, Hindi and Sanskrit as PART-I languages. It honours Indian Languages and cultures by celebrating festivals like Pongal, Hindi day, Youth day, Women's day, Yoga day, Birth & Death centenaries of great personalities etc., Competitions like Essay writing, painting, Rangoli, Poetry Recitation and Oratorical encourage students to stay connected with their rich Indian culture and Heritage. The main difference between culture and tradition is that traditions describe a group's beliefs and behaviors that are passed down from one generation to another. Culture describes the shared characteristics of the entire group, which has been amassed throughout its history. Our college regularly conducts traditional and cultural programs of all religions to enrich the indian traditions and cultures among students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education aims to create a clear expectation of results that students must achieve. Here, the outcome includes skills, knowledge and attitude. In addition to understanding what's expected, outcome-based education also encourages transparency. OBE helps assess and compare every student's achievement records to decide their course of action in a new environment. Outcome based education already implemented in our institution from the academic year 2021-2022.

20.Distance education/online education:	
Some value added courses and webinars conducted through online mode - Google Class room, Google form, Google meet and Zoom meet, etc.,. Students are encouraged and motivated to do online courses conducted by MOOCS, NPTEL, SWAYAM . Also students are guided to attend Webinars, Workshops, short term courses, awareness programmes through online conducted by various Organizations, Institutions and Universities across the nation. We plan to introduce online/offline sourashtri courses in the forth coming years	
Extended Profile	
1.Programme	
1.1 Number of programmes offered during the year:	31
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1 Total number of students during the year:	1915
File Description	Documents
Institutional data in Prescribed format	View File
2.2 Number of outgoing / final year students during the year:	734
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	3730
File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic	
3.1 Number of courses in all programmes during the year:	852
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	112
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	117
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	439
4.2 Total number of Classrooms and Seminar halls	76
4.3 Total number of computers on campus for academic purposes	380
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	26.92140

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific

Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Yes. Curricula developed and implemented have relevance to the local, national, regional and global developmental needs in the true spirit of the College vision and mission, which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by our Institution. Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by our Institution are uploaded in additional information file. It includes

- Student Projects and field works
- Social services like NSS,NCC,YRC,RRC,etc., for all UG students facilitates community development
- Communicative English for all, to meet needs for global development
- Advanced learning encouraged internship, projects, value-added courses and online courses through SWAYAM & NPTEL

File Description	Documents
Upload additional information, if any	View File
Link for additional information	http://www.sourashtracollege.com/images/programme%20outcomes-2021-2022.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

24

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

607

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

190

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

24

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Yes. Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and

Sustainability, and Human Values into the curriculum. Several courses in the curriculum focus on

- Developing ethical and socially conscious behaviour
- Gender sensitization and gender related issues
- Imparting basic knowledge about the environment, its allied problems and concerns for it
- All UG programmes offer Part-I and Part-II languages. It inculcates human values

The list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum uploaded in the report.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

13

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

424

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

198

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **B. Any 3 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	www.sourashtracollege.com/images/iqac/2.7.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following **B. Feedback collected, analysed and action taken**

File Description	Documents
Provide URL for stakeholders' feedback report	www.sourashtracollege.com/images/iqac/2.7.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

636

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

636

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

students are classified into 3 groups viz., slow learners, average learners & advanced learners based on: 1. The marks obtained in +2 public examinations 2. The continuous assessment in the internal tests, Class tests, quiz and Assignments 3. Performance in the External examinations Slow learners and Average learners are given the following training programmes 1. Remedial coaching 2. Writing practice 3. Counseling through Parents-Teachers meeting 4. Frequent absentees are dealt by sending SMS and letters to their parents 5. Through Mentor-Mentee relationship, the students are given counseling to their personal and academic problems. Advanced learners are given the following programmes: 1. The students are motivated to join MHRD sponsored MOOCs online courses organized by SWAYAM, NPTEL, etc., 2. The students are motivated to participate in the co-curricular and extracurricular activities conducted in the campus and also in the neighboring colleges 3. The students are trained to organize inter and intra collegiate academic cum cultural events in the campus so as to extract their hidden talents like personality development, leadership quality, etc., 4. Placement training given to these students and motivated to attend placement drive both on-campus and off-campus.

5. Motivated the PG students to get through UGC NET/SLET examinations

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1Szoi8U10VJ3pnr9Rod9A0ukU5rKo4_AL/view?usp=sharing

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/06/2021	1915	112

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

1. **Experiential Learning** (i) Project work is essential for each programme and carried out by a team of 2 students under the guidance of teachers. (ii) Students are motivated to do Internship or Field Projects in industry to provide exposure to industrial work culture. (iii) Guest Lecture by eminent experts from industry and academics from across the world are organized to supplement the teaching process

(iv) Encouraged to publish/Present Research articles in the Seminar, Conference and Journals

(v) Practical classes conducted in LAB and Quiz programs conducted in the class

(vi) In computer Lab, each student is provided a computer system 2. **Participated Learning**

(i) Team work : The Patriotic, Social and Health awareness activities through NCC and NSS Institutional social responsibility activities through various club like Youth Red Cross (YRC), Red Ribbon Club (RRC), Citizen Consumer Club (CCC), World University Service (WUS), Fine-Arts club, etc., (ii) Village Adoption, Tree plantation, Swachh Bharat camp to help the students to learn art of

living in a team for Social and community welfare.

(iii) Encouraged the students to participate in group discussion and debate 3. Problem solving Methodology (i) Case study method is adopted in teaching learning process to make the students have logical thinking and practical knowledge to develop problem solving ability. (ii) Students are given opportunity to discuss their problems in the class. It makes the students to view the problems in different dimensions and obtain different solution strategies.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The classrooms and Labs are ICT enabled with LCD projectors installed and the campus is enabled with high speed wifi connection. The faculty use various ICT enabled tools to enhance the quality of teaching-learning like

1. Google classroom is used to manage and post course related information- learning material, quizzes , lab submissions and evaluations, assignments, etc
2. Practicals are demonstrated and presented to students using Google meet.
3. Online open sources like concept maps, mind maps, are used to perform student centric activities.
4. The online classes are conducted using Power-Point Presentations with animations and simulations to improve the effectiveness of the teaching- learning process.
5. Lab manuals are mailed to students well in advance the experiment is performed.
6. Online quizzes are conducted to make the students for active participation.
7. To teach mathematical subjects in online mode, teachers have used various online tools like- whiteboard in Microsoft teams, Jamboard in Google meet, etc.
8. Study materials are developed using E-content by the subject teachers and distributed to students through e-mail or whatsapp or Google class-room

9. Each department has a ICT enabled class room

10. The college general library has the N-LIST facility

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://drive.google.com/file/d/1Aby0PuXa6CN5SPXsNi_c6Jkh5VUPrLuN/view?usp=sharing
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

112

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Process: At the beginning of each academic year an academic Calendar is prepared for whole year for all the programmes. It covers the name & designation of teaching faculty of various departments, Convenor & members of various clubs, Lab rules, Discipline to be maintained in the campus, Working days, Internal tests, External examinations, holidays etc. Academic calendar is approved by the principal and released to the students and staff A general time table is prepared for all programmes. The faculty members of each department are required to prepare and submit the teaching plan based on the course syllabus. Teaching Plans are submitted to IQAC. Teaching is conducted as per the teaching plan. Revisions or remedial sessions are conducted by the faculty as per the need.

Deployment: The process of Academic Calendar, Time Tables, Teaching plan are followed for all UG as well as PG programmes. **Benefits:** Each faculty follow the teaching plan and if necessary, they can shuffle their topics in the teaching plan. The Academic Calendar helps students getting the full visibility of events that would happen during the year. The advance release of Academic Calendar helps the students to plan their activities for a successful execution.

- IQAC prepares common programmes to be conducted for the year
- Office of COE plans the schedule of summative examinations
- Heads of various department plan academic activities for the year
- Various clubs like NSS,NCC,YRC,RRC,etc., propose various activities
- Teachers prepare Lesson plan for the academic year

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

117

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

62

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1382

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

15

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The IT integrations has modernized the entire examination process and has speeded up the functioning mechanism, while making the whole process more transparent. The office of the Controller of Examinations of the College invests every effort to maintain confidentiality of the question papers received from both internal and external examiners. Apart from End Semester Examinations (ESE), students are evaluated through Continuous Assessments (CA) process in the form of internal theory examinations, seminars, Assignments,

quiz, etc., help students to improve their performance and provide enough scope to the teachers to monitor the progress of students on a regular basis. The office of the Controller of Examinations conducts meetings with the Heads of departments for smooth functioning of the examination system of the College. Elifa, a full fledged software is used in internal & external examinations. The advantages of IT integration and reforms in the examination procedures are: 1. Minimize human error 2. It helps to identify Top rankers and Failures very easily

3. Automation of Result analysis helps to enhance the quality of teaching and learning process 4. The publication of Results is very fast due to automation, which helps the final year students to go for higher education in reputed institution and also got placement in reputed organizations.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1v1bLZtN0MrdJiecZqSjRicJ46KqhKz_R/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Yes. Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	http://www.sourashtracollege.com/images/Programmespecipicoutcomes.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Outcome based education implemented from the academic year 2021-2022. Attainment of Programme Outcomes and Course Outcomes will

be evaluated through summative mark statement, employment opportunities and higher education. Skill based courses helps students to start their own business

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.sourashtracollege.com/images/Programmespecipicoutcomes.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

583

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://drive.google.com/file/d/1rvnA0XwOzKJ82es5f8ymwo8AgkUk40PS/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://www.sourashtracollege.com/images/igac/2.7.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institute offers Ph.D., degrees in three different programmes. It provides necessary infrastructural facilities and a conducive environment to promote research activity in the campus. Faculty members are encouraged to apply for various funding agencies and

pursue their research. Commerce, Business Administration and English Departments are promoted as Research centers by the Madurai Kamaraj University. Full-time and part-time research scholars are allotted by the University to pursue their research work in these centers under the guidance of the college faculty. The Research Centers are provided with necessary software and computing facilities for carrying out research activities. A research committee is planning to construct which comprising the Dean for Research, Heads of respective department and subject expert(s) of the department. This committee also monitors the impact of research and consultancy and ensures non- violation of research and consultancy ethics, professional ethics, plagiarism checking of research articles. The faculty and students are encouraged to present their ideas / project proposals before the research committee. The faculty are given freedom to choose the research area of their choice and guidance is given to seek funding from various funding agencies and industries.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://www.sourashtracollege.com/ResearchPromotionPolicy.aspx
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

19

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution provides a conducive environment for promotion of Innovation. Required facilities are provided and Guidance is extended to the students. Students are encouraged to involve in the application of Technology for societal needs.

Workshops, Seminars, Webinars and Guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly

interact with outstanding entrepreneurs excelling in their field. Product service training is provided for creating awareness on marketing the products. The research guides of the research centres, Commerce, Business Administration and English promote research activities through their Research scholars. The Research scholars publish innovative Research papers at the State/National/International level During the last three years 17 PhD's are produced by the research centers. The various departments conduct Conference, Seminar, Webinar, Workshop promoting innovative ideas at the National and International level and get inspiration about innovations. IQAC of Sourashtra College encourages faculty to enhance their teaching, research and administrative skills, as well as social services to the desired level of promotion. Faculty members are encouraged to undergo Refresher courses and participate in Conferences, Seminars and Workshops. Permission is granted to participate in such events. Teaching staff are encouraged to enhance their qualifications and pursue part-time PhD programmes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.sourashtracollege.com/Images/iqac/3.3.2%20supporting%20document.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

86

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee D. Any 1 of the above

Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

9

File Description	Documents
URL to the research page on HEI website	http://www.sourashtracollege.com/ResearchPromotionPolicy.aspx
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

30

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/spreadsheets/d/1Q6IP4DAn5b0bNxEaj3hO_9jRkPdmISj1/edit?usp=sharing&ouid=100358131385109585562&rtpof=true&sd=true

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

78

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

13

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college organizes a number of extension activities to promote institute-neighbourhood community to sensitize the students and staff towards community needs. The students and staff of our college actively participate in social service activities leading to their overall development. Corona awareness and corona restrictions detailly explained to the village people regularly by our college students. COVID-19 vaccination camps, National Deworming day celebrations, and HIV awareness campaign programmes conducted by our college students. All these mentioned activities have positive impact on the students and staff and it developed student community relationship, leadership skill and self-confidence of students and

staff. It also helped in cultivating hidden personality of students and staff and create awareness among students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

25

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

5000

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

8

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

8

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution ensures adequate availability and optimal utilization of physical infrastructure to create an environment of excellence in education' through technologically advanced pedagogical tools. At the beginning of the academic year need assessment for replacement / upgradation/ addition of the existing infrastructure is carried out based on the suggestions from Heads of the Departments, lab technicians and system administrator after reviewing computer-student ratio, budget constraints, working condition of the existing equipment and also students'grievances.

The Planning committee plans the requirements regarding classrooms, laboratories, furniture and other equipments. Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator. The optimal utilization is ensured through encouraging innovative teaching

-learning practices. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct certificate courses, co-curricular activities/extra - curricular activities, parent teacher meetings, Campus Recruitment Training classes, campus recruitments, meetings, seminars, conferences etc.,. It is used as an examination centre for Bank Recruitment examinations, Government examinations/University Examinations like NEET, TNPSC, SET, NET, etc. Academic, Physical and Computing facilities available in the campus are updated in the supporting document.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/18oBA47exyVZ7fsmAI0k2llMg4ST6StpA/view?usp=sharing

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Yes.The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	http://www.sourashtracollege.com/images/Infrastructure%20of%20College.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

21

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)**26.92140**

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

ROVAN VERSION 2.0 INTEGRATED LIBRARY MANAGEMENT SYSTEMS PARTIALLY IMPLEMENTED IN THE YEAR 2017

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/19FJ4FWoddR1-hKiuw2o-OmtNij-Bob04/view?usp=sharing

4.2.2 - Institution has access to the following: e- B. Any 3 of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**0.19450**

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

50

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The IT Policy of the college covers relevant ethical aspects of internet use in the campus and instructs all stakeholders on how the network facilities of the college may be used in accordance with the existing laws and regulations of the nation. Users of network facilities on the campus are required to agree not to use the same for illegal or unethical activities. They are also required to refrain from any activities resulting in compromising the data security and integrity of the cyber infrastructure of the institution. The policy is regularly revised and the latest version is available in the college website. Any monetary or other damage arising from not following the rules stipulated in the policy will be deemed as the liability of the user responsible for the same. Computer systems are connected through network for sharing data. CCTV cameras are available at various places in the campus for security purpose

Allocated Budget for updating IT facilities : Rs 2,54,279/-

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1SsHZ6AAk9FbHz4ggy9hWt_L6_IySV-3u/view?usp=sharing

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1917	380

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

C. Any two of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1hwjBBo2BFYruM3nfUTF8flPQVDGZbMcz/view?usp=sharing
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

26.92140

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Our College has established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The IT facilities of the College are effectively maintained by an AMC with TLS Services, Madurai. The College has an electrician and a plumber. They take care of all electrical and plumbing related works. There are sufficient number of supportive staff to maintain and clean the campus, class rooms and furniture and all such activities are coordinated by the Superintendent of the Administrative Office. The library staff maintain the stocks and cleanliness and create a conducive atmosphere for the students and teachers to dwell deep into the treasure of books. There is an agreement with ROVAN Software Systems to maintain the Library software periodically. The Department of Physical Education maintains the equipments and the play grounds with the help of a manager and a management staff. CCTV camera is installed in various locations of the College to monitor routine happening in the campus. Science laboratory equipment are maintained by the lab assistant and if needed they utilize outside services too. A gardener is available to nurture the plants and saplings in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1lMc5e9oHQsI2T-Zp2oh6H32hkCM0RMAz/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

642

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

156

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities
Soft Skills
Language and Communication Skills
Life Skills (Yoga, Physical fitness, Health and Hygiene)
Awareness of Trends in Technology **A. All of the above**

File Description	Documents
Link to Institutional website	http://www.sourashtracollege.com/Images/igac/3.3.2%20supporting%20document.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

454

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

71

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

40

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

3

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Our College has an active Student Council comprising of student representatives from all programmes. The Heads of the departments communicate to the students through their class representatives about the current academic and administrative updates of the

college. Students representation are encouraged in academic bodies such as Board of Studies and Academic Council.

Various Clubs and their innovative activities provide a platform for the students to think 'out of the box'. Students are given responsibilities in various committees viz., Department Associations, Placement Coordination Committee, Organizing Committees of Seminars, Conferences and Workshops, to inculcate leadership qualities based on their capabilities. Six units of NSS and one unit of NCC coordinate with the Principal to monitor and administer student-oriented activities of the college. The Programme Officers and volunteers of NSS units and the Officers and cadets of NCC also contribute their services to the smooth conduct of functions in the college. Blood donation is one among the best life saving practices in the college. The NCC/NSS/YRC/RRC students are given opportunities to do social service in nearby villages. The students participate in many social awareness programmes such as Swach Bharat, Environment protection and Health Care.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/100Gf4SOWTRBb-08yvQ4zQu_wjpleJ9J-/view?usp=sharing

5.3.3 - Number of sports and cultural events / competitions organised by the institution

40

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

SCAAN REPORT 01.06.2021 - 31.05.2022

During this academic year, SCAAN has conducted Annual Meet only

through online on 02.10.2021 illustrious Alumnus Mr.Ardrew and RJ and VJ consented to be the guest of famous. The zoom meet was one hour duration.

One of the Alumni Mr. P.D.Kumaresan B.Com.,(1983-86) donated the sum of Rupees 10,000/- for the welfare of college.

Dept, of Computer Science, collected the sum of Rs. 32,000/- from this Alumni and credited the same in the SCAAN account for 10 student's scholarship.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1CGOM0uC5R44QxfjZGNPY2kU6sGxT500E/view?usp=sharing

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision: We envisage the steady progress of the grass roots of the society in general, and to uplift the economically, socially and educationally backward Sourashtra youth in particular, by providing a conducive environment to prepare for their successful take-off in their careers and also in real life as responsible citizens of India. **Mission:** Our objective is to work as an ensemble with a commitment to inspire our students to acquire physical strength, intellectual curiosity and moral integrity. **Quality Policy:** To provide value based quality education maintaining pace with changing technology to produce competent and skilled professionals ready to accept global challenges. **Quality Objectives:** 1. To inculcate the Motto "Excel and Prevail." 2. To imbibe quality consciousness at all levels of the staff.

3. Strict NO to compromise with quality. 4. Strive to do still better.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1XtwGmBAHyL8cEpyPP7R5urC52P8Zk1/view?usp=sharing

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc., with the help of members of the College Staff Council. The Staff Council of the College discusses matters related to teaching and administrative staff and decisions are taken at these levels and act accordingly. For example, to conduct international conference and seminar etc. Objectives: To bring together contributions from all traditional and non traditional fields of humanities, social science, commerce, science and technology. To create awareness about the present and future scenario of the respective fields.

Approval from Higher Authorities: Generally, all the major decisions are taken by the Principal and Management of the College. The principal formally would forward this proposal in the meeting of the Executive Council of the Managing committee, which was discussed by the members of the Managing committee and then sanctioned.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1UEELQQWyV-bpEJ90hAOk-ONEMDmpcD-uo/view?usp=sharing

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Strategy Type Details Teaching and Learning Teachers are encouraged to introduce novel teaching methods. Besides regular teaching and learning process, the students and staff are encouraged to get registered for NPTEL courses.

Curriculum Development Measures are taken to implement the Outcome Based Education (OBE) pattern in the oncoming academic year.

Admission of Students A committee, chaired by the Principal, with representation from downtrodden community prepares the admission policy based on the reservation policy of the Government of Tamil Nadu.

Industry Interaction / Collaboration The institution interacts with many industries and this helps students to undergo inplant training, short term projects, on-the job training.

Human Resource Management The students are given knowledge and skill to meet the external requirements. Value based education are being taught to make the students technically and morally strong.

Library, ICT and Physical Infrastructure / Instrumentation Our College Library has around 63000 text, reference and competitive examination books.

Research and Development The college has threeresearch centres iin the departments viz., Commerce, management & English. A number of articles have been published in Journals with high impact factors.

Examination and Evaluation The examination calendar is prepared at the beginning of every academic year and the results are published

on time.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/file/d/12eKT_jMC5aAMqODvzwq77V37kvJeRXw0/view?usp=drive_link
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The success of the institution is the result of the combined efforts of the Management Committee, the staff (teaching and non teaching) and the students.

1. Management committee: The college has a good infrastructure. The management provides the requirements of the college and always think ahead, shows interest in updating the staff members. The main concern of the management is to bring forth students with human values.
2. College Governing Council: College Governing Council takes care of financial management and the implementation of facilities for the institution. It tries to upgrade the standard of amenities which supports effectively the teaching learning and research aspects.
3. Staff Council: The principal is the president of the Sourashtra College Staff Council. The council consists of the principal, heads of the department, non-teaching staff representatives and the teachers with additional responsibilities.
4. Parent-teacher Meeting: 'Parents-Teachers meeting' is conducted by Parents Teachers Association every year. It is to provide and receive feedback from the parents.
5. Value Education: Value Education paper is introduced in each department. It is an attempt to help the students to inculcate human values.
6. Participation of Student representatives: Two student representatives from each department participate in Board of Studies meetings.

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.sourashtracollege.com/images/Organisationalstructure.pdf
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1DqTlr3VMKEs_gvXf3bYKDmhW_jONhvMza/view?usp=drive_link

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Welfare schemes for Teaching & Non-teaching staff 1. Thrift and savings schemes. 2. Maternity and adoption leave as per Government guidance. 3. Canteen facilities. 4. Staff Welfare Fund. 5. RO Drinking Water Facilities and Festival advance without interest. 6. The Institution has 24 X 7 security guards. Security Staff

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1Jb4tEan38mQy2ADvA0OsAyPEYNs27x2l/view?usp=sharing

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops

and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

39

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization**6.4.1 - Institution conducts internal and external financial audits regularly**

At the end of every financial year, the accounts of the college is audited by internal and external auditors .Then it is presented

before the College Council members in the general body meeting. The college follows a transparent system of submitting accounts to the authority. The internal audit is done by Mr. B.R.Chandrasekaran, Chartered Accountant (Membership No: 020619). The external audit is done by The Joint Director of Collegiate Education, Madurai Region. Once in Ten years , the college accounts are audited by a team from Accountants General, Chennai, Tamil Nadu.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1p0vtN01SYzJiodWKaj4u6OnMrvN8AvsD/view?usp=sharing

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

1.65136

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Sources of funds are as follows: 1.Fees: Tuition & other Fees are charged as per the university and government norms from students of various Aided and self financed courses. 2.Salary Grant: The College receives salary grant from the State Government. This grant includes salaries of the Full Time Permanent teaching and non-teaching staff as well as part-time teachers working on Aided posts. 3. UGC Grants: Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of the University. So we receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research. 4. We received fund from Stakeholders, non-government bodies, individuals and Philanthropists.

Our resource mobilization policy and procedures are as follows: 1.

The institution set up a Finance Committees as per the UGC guidelines for planning the budget for the autonomy grant of Rs.20 lakhs sanctioned by the UGC

2. The Finance Committee, conducts a meeting and forward its budget proposal to the Governing body 3.Regular internal audits from the Chartered Accountant and external audits from the government make sure that the mobilization of the resources is being done properly .

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1YpOGEc613fGnpXJMoVnoiGJd56E_d2fH/view?usp=sharing

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Internal Quality Assurance Cell (IQAC)

The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in overall performance of the Institutions. The IQAC will make a significant and meaningful contribution in the post-accreditation phase of the Institution. During the post-accreditation period, the IQAC will channelize all efforts and measures of the Institution towards promoting its academic excellence.

The objectives of the IQAC are:

To ensure continuous improvement in the entire operations of the Institution.

To ensure stakeholders connected with Education, namely parents, teachers, staff, employers, funding agencies, society in general, of its own quality and probity.

To develop a quality system for conscious, consistent and programmed action to improve the academic and administrative performance of the institution.

To promote measures for driving institutional functioning towards quality enhancement and institutionalization of best practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1QD5iCKnv4SeWL1oT6RZJXEt6OV50E0fo/view?usp=sharing

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced. The improvements based on feedback implemented are:

A) IQAC periodically reviews the teaching-learning process through Academic audit, feedback and students satisfaction survey, structures & methodologies of operations, and learning outcomes:

The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.

Academic Calendar: Based on the College Academic Calendar the Institute schedules the academic calendar well in advance from the beginning of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on-series and many more.

Preparation of Lesson Plan for each Semester: The lesson plan is prepared by the faculty members for all the subjects that they are going to teach in the particular semester.

Student learning outcomes: The institute monitors the performance of the students regularly. It has specified procedure to collect and analyse data on student learning outcomes.

Midterm and continuous evaluation comprising of internal tests, assignments, group discussions, and seminar presentations.

Semester system of examination for all courses.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/folders/1XlMqYGVORpnp95S1k_pKMHeYDqBGSv-B?usp=sharing

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://drive.google.com/file/d/13ELX7Pm9oa59b3um0zdqcYvEKVaVVijb/view?usp=sharing
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sourashtra college makes students and employees concerning gender equity and takes the social responsibility to participate in various

activities conducted in the society. The institute promotes gender equity in admissions, recruitment, administrative functionality and academic activities. The girl students are nominated as members and representatives of various committees at department, institute levels. Girls waiting halls are provided in the campus with required facilities.

The girl students are nominated as members of various committees at department, institute levels and the institute encourage their participation in co-curricular and extra-curricular activities.

During events, awareness is created on gender equity among the students. Boys are sensitized to participate in Rangoli competitions.

The institute celebrates Women's day in a grand manner and presents success stories of famous women to inspire the girl students and to make them understand their potential.

Sourashtra college is organising guest lectures to empower and support young minds in achieving their goals.

Women faculty are nominated as heads of the departments and conveners of various committees and discharging their duties efficiently.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/19UPqXfNrFy7-tXIr3lCmI9v23qgDgo24/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

1. Solid waste management 2. Liquid waste management Sourashtra college has designed methods for the management of waste generated in the campus using the basic waste management strategy of 3R's: Reduce, Reuse and Recycle i.e., Reduce the amount of waste generated, Reuse everything to its maximum after proper segregation and cleaning and keeping things which can be Recycled aside and handed over to appropriate agencies.

1. Solid waste Management Solid waste includes both biodegradable and non-biodegradable components. The non-biodegradable solid waste generated in the campus include, paper, plastics, metal cans etc. Biodegradable waste includes food waste, vegetable peels, leaves etc.

'Use and throw' items like plastic cups, plates etc. used in the college canteen are replaced by reusable items steel glasses and plates. 2. Liquid waste Management

As the college is located in un-sewered area, waste water generated from the sanitary facilities is disposed off into septic tanks located at different places in the campus.

The future vision of the college is to establish full-fledged sewage treatment plant for sewage treatment and recycling the same fully within the campus, thus achieving the goal of zero discharge campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

D. Any 1 of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution has been taking several efforts and initiative steps to provide an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. By celebrating many National and International Days, Events and Festivals the institution aims at bringing tolerance and harmony among the students, staff members and other stakeholders. It is to declare that the following photos show the

inclusive environment in the institution. Some of the important festivals celebrated in the campus are listed below: Pongal festival Navarathiri festival Saraswathi/Ayutha pooja festival Independence day celebration Republic day celebration Thiruppavai festival Sports day function Intracollegiate festival

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Sourashtra College sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programmes on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff members and everyone should obey the conduct rules. The curriculum is framed with mandatory courses like Value Education, Environmental studies, as a small step to inculcate constitutional obligations among the students. Major Initiative during last five years: Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code **B. Any 3 of the above**

of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our College Conducted Totally Eighteen Programmes under this Category

1. Natanagopalar Tamil mandra thotaka villa
2. Natanagopalar Tamil manra Vasagar Vatta thottaka villa
3. Muthulakshmi Ninaivu Arakkattali sorpolivu
4. Vishnu Sarasranamam parayan
5. Lalitha Sahasranamam Parayan
6. National Family day
7. GANDHI JEYANTHI CELEBRATIONS A TALK on international day of non-violence
8. Bharathiar centenary Death anniversary Mahakavi day
9. Navarathiri festival
10. Dr.APJ Abdul Kalam Birthday Celebration
11. Bharathiyar day Celebration
12. Ambedkar memorial day
13. BHARATHIAR BIRTHDAY CELEBRATION
14. Ramanjan Birthday celebration
15. International Mother Language day
16. Thirumal Valipadu Mahalakshmi Sahasharanamam

17. Maha Shivarathiri

18. world earth day 2022 "Invest in our earth"

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

TITLE OF THE PRACTICE: Gardening: A multidisciplinary approach

OBJECTIVES OF THE PRACTICE:

1. To inculcate a clean green, eco-friendly concept among the students
2. To promote eco-friendly, sustainable, organic horticulture-based lifestyle
3. To increase awareness about relevant environmental and biodiversity conservation issues in the community.
4. To educate students practically the importance and values of plants
5. To enhance organic gardening skills for the student community.
6. To help, provide and maintain a cleaner green environment.
7. To enhance the aesthetic value in the campus

Title of the practice: ACADEMIC AUDIT

Objectives of the practice:

1. To assess the academic performance of individual faculty in a department.

2. To assess the academic performance of the department as a whole.

3. To identify the strengths and limitations of the department.

File Description	Documents
Best practices in the Institutional website	www.sourashtracollege.com/images/iqac/bestpracticeupload.pdf
Any other relevant information	https://drive.google.com/file/d/1RQ4ORCgwMDfbC4k2b-2HK6HGGFgYB8oc/view?usp=sharing

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The vision of the college is to provide quality higher education. Importance is being given to initiate various quality measures such as augmentation of infrastructure, quality of teaching staff, increase in need based new programmes, placement and emerge as an institute of excellence on par with eminent institutions. Quality standards prescribed by the UGC are strictly adhered in appointing staff members and maintain teacher - student ratio as 1:17 approximately. The research cell, motivates teachers and students to pursue research by way of providing facilities. Socially and economically backward students are facilitated with scholarships from the state government. Being an Autonomous institution, following CBCS, care is taken to design the curriculum that suits local/national/global needs. Syllabus revision carried out on need basis for UG/ PG Courses. Interdisciplinary papers are mandatory for elective paper and one Nonmajor Elective paper. 'Environmental Studies' and "Value Education "courses are mandatory and also conducting Value-added courses. Remedial Coaching Classes for slow learners are also conducted in each semester. The institution believes that the aim of higher education is to provide a platform for employment. The college accomplishes this task by forming a placement cell and giving an additional responsibility to a teacher as Placement Officer.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Yes. Curricula developed and implemented have relevance to the local, national, regional and global developmental needs in the true spirit of the College vision and mission, which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by our Institution. Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by our Institution are uploaded in additional information file. It includes

- Student Projects and field works
- Social services like NSS,NCC,YRC,RRC,etc., for all UG students facilitates community development
- Communicative English for all, to meet needs for global development
- Advanced learning encouraged internship, projects, value-added courses and online courses through SWAYAM & NPTEL

File Description	Documents
Upload additional information, if any	View File
Link for additional information	http://www.sourashtracollege.com/images/programme%20outcomes-2021-2022.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

24

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

607

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

190

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

24

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Yes. Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum. Several courses in the curriculum focus on

- Developing ethical and socially concious behaviour
- Gender sensitization and gender related issues
- Imparting basic knowledge about the environment, its allied problems and concerns for it
- All UG programmes offer Part-I and Part-II languages. It inculcates human values

The list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum uploaded in the report.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

13

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above**424**

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects**198**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	www.sourashtracollege.com/images/igac/2.7.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

B. Feedback collected, analysed and action taken

File Description	Documents
Provide URL for stakeholders' feedback report	www.sourashtracollege.com/images/igac/2.7.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

636

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

636

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

students are classified into 3 groups viz., slow learners, average learners & advanced learners based on: 1. The marks obtained in +2 public examinations 2. The continuous assessment in the internal tests, Class tests, quiz and Assignments 3. Performance in the External examinations Slow learners and Average learners are given the following training programmes 1. Remedial coaching 2. Writing practice 3. Counseling through Parents-Teachers meeting 4. Frequent absentees are dealt by sending SMS and letters to their parents 5. Through Mentor-Mentee relationship, the students are given counseling to their personal and academic problems. Advanced learners are given the following programmes: 1. The students are motivated to join MHRD sponsored MOOCs online courses organized by SWAYAM, NPTEL, etc., 2. The students are motivated to participate in the co-curricular and extracurricular activities conducted in the campus and also in the neighboring colleges 3. The students are trained to organize inter and intra collegiate academic cum cultural events in the campus so as to extract their hidden talents like personality development, leadership quality, etc., 4. Placement training given to these students and motivated to attend placement drive both on-campus and off-campus.

5. Motivated the PG students to get through UGC NET/SLET examinations

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1Szoi8U1OVJ3pmr9Rod9A0ukU5rKo4_AL/view?usp=sharing

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/06/2021	1915	112

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

1. **Experiential Learning** (i) Project work is essential for each programme and carried out by a team of 2 students under the guidance of teachers. (ii) Students are motivated to do Internship or Field Projects in industry to provide exposure to industrial work culture. (iii) Guest Lecture by eminent experts from industry and academics from across the world are organized to supplement the teaching process

(iv) Encouraged to publish/Present Research articles in the Seminar, Conference and Journals

(v) Practical classes conducted in LAB and Quiz programs conducted in the class

(vi) In computer Lab, each student is provided a computer system

2. Participated Learning

(i) Team work : The Patriotic, Social and Health awareness activities through NCC and NSS Institutional social responsibility activities through various club like Youth Red Cross (YRC), Red Ribbon Club (RRC), Citizen Consumer Club (CCC), World University Service (WUS), Fine-Arts club, etc., (ii) Village Adoption, Tree plantation, Swachh Bharat camp to help the students to learn art of living in a team for Social and community welfare.

(iii) Encouraged the students to participate in group discussion and debate 3. **Problem solving Methodology** (i) Case study method is adopted in teaching learning process to make the students have logical thinking and practical knowledge to develop problem solving ability. (ii) Students are given opportunity to discuss their problems in the class. It makes the students to view the problems in different dimensions and obtain different solution

strategies.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The classrooms and Labs are ICT enabled with LCD projectors installed and the campus is enabled with high speed wifi connection. The faculty use various ICT enabled tools to enhance the quality of teaching-learning like

1. Google classroom is used to manage and post course related information- learning material, quizzes , lab submissions and evaluations, assignments, etc 2. Practicals are demonstrated and presented to students using Google meet. 3. Online open sources like concept maps, mind maps, are used to perform student centric activities. 4. The online classes are conducted using Power-Point Presentations with animations and simulations to improve the effectiveness of the teaching- learning process. 5. Lab manuals are mailed to students well in advance the experiment is performed. 6. Online quizzes are conducted to make the students for active participation. 7. To teach mathematical subjects in online mode, teachers have used various online tools like- whiteboard in Microsoft teams, Jamboard in Google meet, etc. 8. Study materials are developed using E-content by the subject teachers and distributed to students through e-mail or whatsapp or Google class-room

9. Each department has a ICT enabled class room

10. The college general library has the N-LIST facility

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://drive.google.com/file/d/1Aby0PuXa6CN5SPXsNi_c6Jkh5VUPrLuN/view?usp=sharing
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

112

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Process: At the beginning of each academic year an academic Calendar is prepared for whole year for all the programmes. It covers the name & designation of teaching faculty of various departments, Convenor & members of various clubs, Lab rules, Discipline to be maintained in the campus, Working days, Internal tests, External examinations, holidays etc. Academic calendar is approved by the principal and released to the students and staff A general time table is prepared for all programmes. The faculty members of each department are required to prepare and submit the teaching plan based on the course syllabus. Teaching Plans are submitted to IQAC. Teaching is conducted as per the teaching plan. Revisions or remedial sessions are conducted by the faculty as per the need. **Deployment:** The process of Academic Calendar, Time Tables, Teaching plan are followed for all UG as well as PG programmes. **Benefits:** Each faculty follow the teaching plan and if necessary, they can shuffle their topics in the teaching plan. The Academic Calendar helps students getting the full visibility of events that would happen during the year. The advance release of Academic Calendar helps the students to plan their activities for a successfulexecution.

- IQAC prepares common programmes to be conducted for the year
- Office of COE plans the schedule of summative examinations
- Heads of various department plan academic activities for the year
- Various clubs like NSS,NCC,YRC,RRC,etc., propose various activities
- Teachers prepare Lesson plan for the academic year

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

117

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

62

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1382	
File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year	
15	
File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File
2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year	
0	
File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded
2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution	
The IT integrations has modernized the entire examination process and has speeded up the functioning mechanism, while making the whole process more transparent. The office of the Controller of Examinations of the College invests every effort to maintain confidentiality of the question papers received from both internal and external examiners. Apart from End Semester	

Examinations (ESE), students are evaluated through Continuous Assessments (CA) process in the form of internal theory examinations, seminars, Assignments, quiz, etc., help students to improve their performance and provide enough scope to the teachers to monitor the progress of students on a regular basis. The office of the Controller of Examinations conducts meetings with the Heads of departments for smooth functioning of the examination system of the College. Elifa, a full fledged software is used in internal & external examinations. The advantages of IT integration and reforms in the examination procedures are: 1. Minimize human error 2. It helps to identify Top rankers and Failures very easily

3. Automation of Result analysis helps to enhance the quality of teaching and learning process 4. The publication of Results is very fast due to automation, which helps the final year students to go for higher education in reputed institution and also get placement in reputed organizations.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1v1bLZtN0MrdJiecZqSjRicJ46KqhKz_R/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Yes. Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	http://www.sourashtracollege.com/images/Programmespecipicoutcomes.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Outcome based education implemented from the academic year 2021-2022. Attainment of Programme Outcomes and Course Outcomes will be evaluated through summative mark statement, employment opportunities and higher education. Skill based courses helps students to start their own business

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.sourashtracollege.com/images/Programmespecipicoutcomes.pdf

2.6.3 - Pass Percentage of students**2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution**

583

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://drive.google.com/file/d/1rvnA0XwOzKJ82es5f8ymwo8AgkUk40PS/view?usp=sharing

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<http://www.sourashtracollege.com/images/igac/2.7.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institute offers Ph.D., degrees in three different programmes. It provides necessary infrastructural facilities and a conducive environment to promote research activity in the campus. Faculty members are encouraged to apply for various funding agencies and pursue their research. Commerce, Business Administration and English Departments are promoted as Research centers by the Madurai Kamaraj University. Full-time and part-time research scholars are allotted by the University to pursue their research work in these centers under the guidance of the college faculty. The Research Centers are provided with necessary software and computing facilities for carrying out research activities. A research committee is planning to construct which comprising the Dean for Research, Heads of respective department and subject expert(s) of the department. This committee also monitors the impact of research and consultancy and ensures non-violation of research and consultancy ethics, professional ethics, plagiarism checking of research articles. The faculty and students are encouraged to present their ideas / project proposals before the research committee. The faculty are given freedom to choose the research area of their choice and guidance is given to seek funding from various funding agencies and industries.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://www.sourashtracollege.com/ResearchPromotionPolicy.aspx
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

19

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution provides a conducive environment for promotion of Innovation. Required facilities are provided and Guidance is extended to the students. Students are encouraged to involve in the application of Technology for societal needs.

Workshops, Seminars, Webinars and Guest lectures on

Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Product service training is provided for creating awareness on marketing the products. The research guides of the research centres, Commerce, Business Administration and English promote research activities through their Research scholars. The Research scholars publish innovative Research papers at the State/National/International level During the last three years 17 PhD's are produced by the research centers. The various departments conduct Conference, Seminar, Webinar, Workshop promoting innovative ideas at the National and International level and get inspiration about innovations. IQAC of Sourashtra College encourages faculty to enhance their teaching, research and administrative skills, as well as social services to the desired level of promotion. Faculty members are encouraged to undergo Refresher courses and participate in Conferences, Seminars and Workshops. Permission is granted to participate in such events. Teaching staff are encouraged to enhance their qualifications and pursue part-time PhD programmes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.sourashtracollege.com/Images/iqac/3.3.2%20supporting%20document.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

86

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for

D. Any 1 of the above

Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

9

File Description	Documents
URL to the research page on HEI website	http://www.sourashtracollege.com/ResearchPromotionPolicy.aspx
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

30

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher

during the year

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/spreadsheets/d/1O6IP4DAn5b0bNxEaj3hO_9jRkPdmISj1/edit?usp=sharing&oid=100358131385109585562&rtpof=true&sd=true

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

78

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

13

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college organizes a number of extension activities to promote institute-neighbourhood community to sensitize the students and staff towards community needs. The students and staff of our college actively participate in social service activities leading to their overall development. Corona awareness and corona restrictions detailly explained to the village people regularly by our college students. COVID-19 vaccination camps, National Deworming day celebrations, and HIV awarness campaign programmes conducted by our college students. All these mentioned activities have positive impact on the students and staff and it developed student community relationship, leadership skill and self-

confidence of students and staff. It also helped in cultivating hidden personality of students and staff and create awareness among students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

25

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

5000

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

8

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

8

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution ensures adequate availability and optimal utilization of physical infrastructure to create an environment of excellence in education' through technologically advanced pedagogical tools. At the beginning of the academic year need assessment for replacement / upgradation/ addition of the existing infrastructure is carried out based on the suggestions from Heads of the Departments, lab technicians and system administrator after reviewing computer-student ratio, budget constraints, working condition of the existing equipment and also students'grievances.

The Planning committee plans the requirements regarding

classrooms, laboratories, furniture and other equipments. Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator. The optimal utilization is ensured through encouraging innovative teaching -learning practices. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct certificate courses, co-curricular activities/extra - curricular activities, parent teacher meetings, Campus Recruitment Training classes, campus recruitments, meetings, seminars, conferences etc.,. It is used as an examination centre for Bank Recruitment examinations, Government examinations/University Examinations like NEET, TNPSC, SET, NET, etc. Academic, Physical and Computing facilities available in the campus are updated in the supporting document.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/18oBA47exyVZ7fsmAI0k2llMg4ST6StpA/view?usp=sharing

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Yes.The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	http://www.sourashtracollege.com/images/Infrastructure%20of%20College.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

21

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

26.92140

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

ROVAN VERSION 2.0 INTEGRATED LIBRARY MANAGEMENT SYSTEMS PARTIALLY IMPLEMENTED IN THE YEAR 2017

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/19FJ4FWoddRl-hKiuw2o-OmtNij-Bob04/view?usp=sharing

4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

B. Any 3 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.19450

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

50

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The IT Policy of the college covers relevant ethical aspects of internet use in the campus and instructs all stakeholders on how the network facilities of the college may be used in accordance with the existing laws and regulations of the nation. Users of network facilities on the campus are required to agree not to use the same for illegal or unethical activities. They are also required to refrain from any activities resulting in compromising the data security and integrity of the cyber infrastructure of

the institution. The policy is regularly revised and the latest version is available in the college website. Any monetary or other damage arising from not following the rules stipulated in the policy will be deemed as the liability of the user responsible for the same. Computer systems are connected through network for sharing data. CCTV cameras are available at various places in the campus for security purpose

Allocated Budget for updating IT facilities : Rs 2,54,279/-

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1SsHZ6AAk9FbHz4gyy9hWt_L6_IySV-3u/view?usp=sharing

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1917	380

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

C. Any two of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1hwjBBo2BFYruM3nfUTF8flPQVDGZbMcz/view?usp=sharing
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

26.92140

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Our College has established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The IT facilities of the College are effectively maintained by an AMC with TLS Services, Madurai. The College has an electrician and a plumber. They take care of all electrical and plumbing related works. There are sufficient number of supportive staff to maintain and clean the campus, class rooms and furniture and all such activities are coordinated by the Superintendent of the Administrative Office. The library staff maintain the stocks and cleanliness and create a conducive atmosphere for the students and teachers to dwell deep into the treasure of books. There is an agreement with ROVAN Software Systems to maintain the Library software periodically. The Department of Physical Education maintains the equipments and the play grounds with the help of a manager and a management staff. CCTV camera is installed in various locations of the College to monitor routine happening in the campus. Science laboratory equipment are maintained by the lab assistant and if needed they utilize outside services too. A gardener is available to nurture the plants and saplings in the

campus .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1lMc5e9oHQsI2T-Zp2oh6H32hkCM0RMaz/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

642

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

156

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	http://www.sourashtracollege.com/Images/igac/3.3.2%20supporting%20document.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

454

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
71	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
5.2.2 - Number of outgoing students progressing to higher education	
40	
File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
3	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
7	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Our College has an active Student Council comprising of student representatives from all programmes. The Heads of the departments communicate to the students through their class representatives about the current academic and administrative updates of the college. Students representation are encouraged in academic bodies such as Board of Studies and Academic Council.

Various Clubs and their innovative activities provide a platform for the students to think 'out of the box'. Students are given responsibilities in various committees viz., Department Associations, Placement Coordination Committee, Organizing Committees of Seminars, Conferences and Workshops, to inculcate leadership qualities based on their capabilities. Six units of NSS and one unit of NCC coordinate with the Principal to monitor and administer student-oriented activities of the college. The Programme Officers and volunteers of NSS units and the Officers and cadets of NCC also contribute their services to the smooth conduct of functions in the college. Blood donation is one among the best life saving practices in the college. The NCC/NSS/YRC/RRC students are given opportunities to do social service in nearby villages. The students participate in many social awareness programmes such as Swach Bharat, Environment protection and Health Care.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/100Gf4SOWTRBb-08yvQ4zOu_wjpleJ9J-/view?usp=sharing

5.3.3 - Number of sports and cultural events / competitions organised by the institution

40

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

SCAAN REPORT 01.06.2021 - 31.05.2022

During this academic year, SCAAN has conducted Annual Meet only through online on 02.10.2021 illustrious Alumnus Mr.Ardrew and RJ and VJ consented to be the guest of famous. The zoom meet was one hour duration.

One of the Alumni Mr. P.D.Kumaresan B.Com.,(1983-86) donated the sum of Rupees 10,000/- for the welfare of college.

Dept, of Computer Science, collected the sum of Rs. 32,000/- from this Alumni and credited the same in the SCAAN account for 10 student's scholarship.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1CGOM0uC5R440xfjzGNPY2kU6sGxT5QOE/view?usp=sharing

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision: We envisage the steady progress of the grass roots of the society in general, and to uplift the economically, socially and educationally backward Sourashtra youth in particular, by providing a conducive environment to prepare for their successful take-off in their careers and also in real life as responsible citizens of India. **Mission:** Our objective is to work as an ensemble with a commitment to inspire our students to acquire physical strength, intellectual curiosity and moral integrity. **Quality Policy:** To provide value based quality education maintaining pace with changing technology to produce competent and skilled professionals ready to accept global challenges. **Quality Objectives:** 1. To inculcate the Motto "Excel and Prevail." 2. To imbibe quality consciousness at all levels of the staff.

3. Strict NO to compromise with quality. 4. Strive to do still better.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1XtwGmBAHyL8cEpyPP7R5urC52P8Zk1_/view?usp=sharing

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc., with the help of members of the College Staff Council. The Staff Council of the College discusses matters related to teaching and administrative staff and decisions are taken at these levels and act accordingly. For example, to conduct international conference and seminar etc. **Objectives:** To bring together contributions from all traditional and non traditional fields of humanities, social

science, commerce, science and technology. To create awareness about the present and future scenario of the respective fields.

Approval from Higher Authorities: Generally, all the major decisions are taken by the Principal and Management of the College. The principal formally would forward this proposal in the meeting of the Executive Council of the Managing committee, which was discussed by the members of the Managing committee and then sanctioned.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1UELQOWyV-bpEJ90hAOk-ONEMDmpcD-uo/view?usp=sharing

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Strategy Type Details Teaching and Learning Teachers are encouraged to introduce novel teaching methods. Besides regular teaching and learning process, the students and staff are encouraged to get registered for NPTEL courses.

Curriculum Development Measures are taken to implement the Outcome Based Education (OBE) pattern in the oncoming academic year.

Admission of Students A committee, chaired by the Principal, with representation from downtrodden community prepares the admission policy based on the reservation policy of the Government of Tamil Nadu.

Industry Interaction / Collaboration The institution interacts with many industries and this helps students to undergo inplant training, short term projects, on-the job training.

Human Resource Management The students are given knowledge and

skill to meet the external requirements. Value based education are being taught to make the students technically and morally strong.

Library, ICT and Physical Infrastructure / Instrumentation Our College Library has around 63000 text, reference and competitive examination books.

Research and Development The college has three research centres in the departments viz., Commerce, management & English. A number of articles have been published in Journals with high impact factors.

Examination and Evaluation The examination calendar is prepared at the beginning of every academic year and the results are published on time.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/file/d/12eKT_jMC5aAMqODvzwq77V37kvJeRXw0/view?usp=drive_link
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The success of the institution is the result of the combined efforts of the Management Committee, the staff (teaching and non teaching) and the students.

- 1. Management committee:** The college has a good infrastructure. The management provides the requirements of the college and always think ahead, shows interest in updating the staff members. The main concern of the management is to bring forth students with human values.
- 2. College Governing Council:** College Governing Council takes care of financial management and the implementation of facilities for the institution. It tries to upgrade the standard of amenities which supports effectively the teaching learning and research aspects.
- 3. Staff Council:** The principal is the president of the Sourashtra College Staff Council. The council consists of the principal, heads of the department, non-teaching staff representatives and the teachers with additional responsibilities

. 4. Parent-teacher Meeting: 'Parents-Teachers meeting' is conducted by Parents Teachers Association every year. It is to provide and receive feedback from the parents. 5. Value Education: Value Education paper is introduced in each department. It is an attempt to help the students to inculcate human values 6. Participation of Student representatives: Two student representatives from each department participate in Board of Studies meetings.

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.sourashtracollege.com/images/Organisationalstructure.pdf
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1DqTlr3VMKEsqvXf3bYKDmhW_jONhvMza/view?usp=drive link

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Welfare schemes for Teaching & Non-teaching staff 1. Thrift and savings schemes. 2. Maternity and adoption leave as per Government guidance. 3. Canteen facilities. 4. Staff Welfare Fund. 5. RO Drinking Water Facilities and Festival advance

without interest. 6. The Institution has 24 X 7 security guards.
Security Staff

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1Jb4tEan38mOy2ADvA0OsAyPEYNs27x2l/view?usp=sharing

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

39

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

At the end of every financial year, the accounts of the college is audited by internal and external auditors .Then it is presented before the College Council members in the general body meeting. The college follows a transparent system of submitting accounts to the authority. The internal audit is done by Mr. B.R.Chandrasekaran, Chartered Accountant (Membership No: 020619). The external audit is done by The Joint Director of Collegiate Education, Madurai Region. Once in Ten years , the college accounts are audited by a team from Accountants General, Chennai, Tamil Nadu.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1p0vtN01SYzJiodWKaj4u6OnMrvN8AvsD/view?usp=sharing

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

1.65136

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Sources of funds are as follows: 1.Fees: Tuition & other Fees are charged as per the university and government norms from students of various Aided and self financed courses. 2.Salary Grant: The College receives salary grant from the State Government. This grant includes salaries of the Full Time Permanent teaching and non-teaching staff as well as part-time teachers working on Aided posts. 3. UGC Grants: Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of the University. So we receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research. 4. We received fund from Stakeholders, non-government bodies, individuals and Philanthropists.

Our resource mobilization policy and procedures are as follows: 1. The institution set up a Finance Committees as per the UGC guidelines for planning the budget for the autonomy grant of Rs.20 lakhs sanctioned by the UGC

2. The Finance Committee, conducts a meeting and forward its budget proposal to the Governing body 3.Regular internal audits from the Chartered Accountant and external audits from the government make sure that the mobilization of the resources is being done properly .

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1YpOGEc613fGnpXJMoVnoiGJd56E_d2fH/view?usp=sharing

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Internal Quality Assurance Cell (IQAC)

The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in overall performance of the Institutions. The IQAC will make a significant and meaningful

contribution in the post-accreditation phase of the Institution. During the post-accreditation period, the IQAC will channelize all efforts and measures of the Institution towards promoting its academic excellence.

The objectives of the IQAC are:

To ensure continuous improvement in the entire operations of the Institution.

To ensure stakeholders connected with Education, namely parents, teachers, staff, employers, funding agencies, society in general, of its own quality and probity.

To develop a quality system for conscious, consistent and programmed action to improve the academic and administrative performance of the institution.

To promote measures for driving institutional functioning towards quality enhancement and institutionalization of best practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1QD5iCKnv4SeWL1oT6RZJXEt6QV50E0fo/view?usp=sharing

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced. The improvements based on feedback implemented are:

A) IQAC periodically reviews the teaching-learning process through Academic audit, feedback and students satisfaction survey, structures & methodologies of operations, and learning outcomes:

The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.

Academic Calendar: Based on the College Academic Calendar the Institute schedules the academic calendar well in advance from the beginning of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on-series and many more.

Preparation of Lesson Plan for each Semester: The lesson plan is prepared by the faculty members for all the subjects that they are going to teach in the particular semester.

Student learning outcomes: The institute monitors the performance of the students regularly. It has specified procedure to collect and analyse data on student learning outcomes.

Midterm and continuous evaluation comprising of internal tests, assignments, group discussions, and seminar presentations.

Semester system of examination for all courses.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/folders/1XlMqYGVORpnp95S1k_pKMHeYDqBGSv-B?usp=sharing

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://drive.google.com/file/d/13ELX7Pm9oa59b3um0zdqcYvEKVaVVijb/view?usp=sharing
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sourashtra college makes students and employees concerning gender equity and takes the social responsibility to participate in various activities conducted in the society. The institute promotes gender equity in admissions, recruitment, administrative functionality and academic activities. The girl students are nominated as members and representatives of various committees at department, institute levels. Girls waiting halls are provided in the campus with required facilities.

The girl students are nominated as members of various committees at department, institute levels and the institute encourage their participation in co-curricular and extra-curricular activities.

During events, awareness is created on gender equity among the students. Boys are sensitized to participate in Rangoli competitions.

The institute celebrates Women's day in a grand manner and presents success stories of famous women to inspire the girl students and to make them understand their potential.

Sourashtra college is organising guest lectures to empower and support young minds in achieving their goals.

Women faculty are nominated as heads of the departments and conveners of various committees and discharging their duties efficiently.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/19UPqXfNrFy7-tXIr31CmI9v23ggDgo24/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

1. Solid waste management 2. Liquid waste management Sourashtra college has designed methods for the management of waste generated in the campus using the basic waste management strategy of 3R's: Reduce, Reuse and Recycle i.e., Reduce the amount of waste generated, Reuse everything to its maximum after proper segregation and cleaning and keeping things which can be Recycled aside and handed over to appropriate agencies.

1. Solid waste Management Solid waste includes both biodegradable and non-biodegradable components. The non-biodegradable solid waste generated in the campus include, paper, plastics, metal cans etc. Biodegradable waste includes food waste, vegetable peels, leaves etc.

'Use and throw' items like plastic cups, plates etc. used in the college canteen are replaced by reusable items steel glasses and plates. **2. Liquid waste Management**

As the college is located in un-sewered area, waste water generated from the sanitary facilities is disposed off into septic tanks located at different places in the campus.

The future vision of the college is to establish full-fledged

sewage treatment plant for sewage treatment and recycling the same fully within the campus, thus achieving the goal of zero discharge campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	View File

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,

B. Any 3 of the above

reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution has been taking several efforts and initiative steps to provide an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. By celebrating many National and International Days, Events and Festivals the institution aims at bringing tolerance and harmony among the students, staff members and other stakeholders. It is to declare that the following photos show the inclusive environment in the institution. Some of the important festivals celebrated in the campus are listed below: Pongal festival Navarathiri festival Saraswathi/Ayutha pooja festival Independence day celebration Republic day celebration Thiruppavai festival Sports day function Intracollegiate festival

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Sourashtra College sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with

the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programmes on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff members and everyone should obey the conduct rules. The curriculum is framed with mandatory courses like Value Education, Environmental studies, as a small step to inculcate constitutional obligations among the students. Major Initiative during last five years: Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our College Conducted Totally Eighteen Programmes under this Category

1. Natanagopalar Tamil mandra thotaka villa
2. Natanagopalar Tamil manra Vasagar Vatta thottaka villa
3. Muthulakshmi Ninaivu Arakkattali sorpolivu
4. Vishnu Sarasranamam parayan
5. Lalitha Sahasranamam Parayan
6. National Family day
7. GANDHI JEYANTHI CELEBRATIONS A TALK on international day of non-violence
8. Bharathiar centenary Death anniversary Mahakavi day
9. Navarathiri festival
10. Dr.APJ Abdul Kalam Birthday Celebration
11. Bharathiyar day Celebration
12. Ambedkar memorial day
13. BHARATHIAR BIRTHDAY CELEBRATION
14. Ramanjan Birthday celebration
15. International Mother Language day
16. Thirumal Valipadu Mahalakshmi Sahasharanamam
17. Maha Shivarathiri
18. world earth day 2022 "Invest in our earth"

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

TITLE OF THE PRACTICE: Gardening: A multidisciplinary approach

OBJECTIVES OF THE PRACTICE:

1. To inculcate a clean green, eco-friendly concept among the students
2. To promote eco-friendly, sustainable, organic horticulture-based lifestyle
3. To increase awareness about relevant environmental and biodiversity conservation issues in the community.
4. To educate students practically the importance and values of plants
5. To enhance organic gardening skills for the student community.
6. To help, provide and maintain a cleaner green environment.
7. To enhance the aesthetic value in the campus

Title of the practice: ACADEMIC AUDIT

Objectives of the practice:

1. To assess the academic performance of individual faculty in a department.
2. To assess the academic performance of the department as a

whole.

3. To identify the strengths and limitations of the department.

File Description	Documents
Best practices in the Institutional website	www.sourashtracollege.com/images/igac/best_practiceupload.pdf
Any other relevant information	https://drive.google.com/file/d/1R04ORCgwMDfbC4k2b-2HK6HGGFgYB8oc/view?usp=sharing

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The vision of the college is to provide quality higher education. Importance is being given to initiate various quality measures such as augmentation of infrastructure, quality of teaching staff, increase in need based new programmes, placement and emerge as an institute of excellence on par with eminent institutions. Quality standards prescribed by the UGC are strictly adhered in appointing staff members and maintain teacher - student ratio as 1:17 approximately. The research cell, motivates teachers and students to pursue research by way of providing facilities. Socially and economically backward students are facilitated with scholarships from the state government. Being an Autonomous institution, following CBCS, care is taken to design the curriculum that suits local/national/global needs. Syllabus revision carried out on need basis for UG/ PG Courses. Interdisciplinary papers are mandatory for elective paper and one Nonmajor Elective paper. 'Environmental Studies' and "Value Education" courses are mandatory and also conducting Value-added courses. Remedial Coaching Classes for slow learners are also conducted in each semester. The institution believes that the aim of higher education is to provide a platform for employment. The college accomplishes this task by forming a placement cell and giving an additional responsibility to a teacher as Placement Officer.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To generate revenue by giving consultancy services to various private organisations
- To generate revenue by giving corporate training to various private organisations through corporate secretaryship department
- To assists final year students by arranging on/off campus placement programmes
- To conduct various Placement training programmes for the deserving students
- Preparation and submission of AQAR reports for 2021-2022
- Submission of data to NIRF for the academic year 2022
- Submission of data to AISHE for the academic year 2022
- Enhancing teaching, learning and evaluation by using ICT tools
- Encouraging staff to conduct value-added courses for students
- Encouraging staff to publish papers in the journals prescribed by UGC
- Encouraging staff to take part and publish papers in the International Conference/Seminar
- Encouraging staff to attend Workshop/Symposia/Refresher course/Orientation Programme/FDP/Webinar/etc.,
- Encouraging staff to organize Conference/Seminar/Workshop/Symposia/ FDP/Webinar/etc., at the State/National/International level
- To conduct various extension activities such as Swachh Bharat mission, Gender equity programmes through NSS/NCC/YRC/RRC/CCC/etc.,
- Promotion of non-financial contribution by alumni
- Organizing Faculty Development Programmes for teaching staff
- Organizing Skill Development Programmes for non-teaching staff
- To introduce new programmes like B.Sc.Computer Science(Artificial Intelligence),B.Sc.Computer Science(Data Science),B.Sc.Computer Science(Cloud computing & Cyber Security)

